

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official Minutes of regular meeting of the  
Port Washington Town Board

Monday, November 4, 2019 at 7:30 p.m.

At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. **Roll Call and Pledge of Allegiance.** *Melichar states the agenda was posted timely and correctly, the press was notified and the hall is handicap accessible.*  
Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz- Building Inspector  
Absent: none  
Residents: 12 Residents, 1 members of the Press
2. **Approval of October Town Board, public hearing and special town board meetings.**  
**Motion to approve minutes as presented made by Didier, second by Schlenvogt.**  
**Motion passed unanimously.**
3. **Public Comments.** Lee Schlenvogt, County Chairman gave an update on the 2020 budget, and noted that the stadium tax has ended in Ozaukee Co, and residents may see that tax go away.
4. **Town Chairman report.** Melichar stated there was an issue with the dumpster at the drop off site, the hydraulic hose burst. There are 50-70 bags of trash that will need to go in the dumpster once it is fixed. The road maintenance that was scheduled for Northwoods Lane, patching on Hawthorne and bridge repair has all been postponed by Payne & Dolan because of the cold weather and snow. They will complete the work in spring and keep the pricing the same.
5. **Town Supervisor report.** Gary Schlenvogt would like to address the large black bags being allowed in the dumpsters. This is causing an issue with the compressor not being able to keep up, and he does not feel people are throwing away household trash in these large bags. Melichar agrees, people are putting in construction waste and other items not allowed. Didier feels people are still not educated on what recyclable materials are. The recycling is still getting a lot of items that can't be recycled and should be in the trash. When the new facility is built, it may be a good time to reinforce and educate residents again.
6. **Town Building Inspector report.** Nothing new going up as the weather is so cold already. Fellenz did receive a call wondering when the ditches would be cut. Melichar states they were scheduled for the first week of November.
7. **Town Treasurer report.** Sampont reports the Town has a balance of \$214,587.20 in the checking account, \$377,441.13 in the money market account, \$3.29 in the small business account, and \$61,444.66. The town received the 4<sup>th</sup> quarter General Transportation Aid, the town also received the grant that Krueger applied for from the State of WI Elections Sub grant Program for \$1,100.
8. **Town Clerk report** Krueger would like to set a date for the annual meeting of electors: Per all town board members, the date will be November 19, 2019 at 6:00 PM. Krueger reported

that the town attorney approved the CSM for Willow Crest. Krueger went to the County Clerks cracker-barrel. The 2020 election schedule was discussed. The monthly bills include payment to Payne & Dolan for Dynna Drive, and also the first of three payments for the properties acquired last year from Ed & Joanne Schmidt and PP & J.

*[Schlenvogt steps down for this portion of the meeting]*

- 9. Discussion and possible action to approve the Certified Survey Map Pleasant View Farm, Inc., for farmland consolidation of 4155-4157 County Road H. Second consideration, Public Hearing and Plan Commission approval made on Oct 9, 2019.** Per Melichar, this is a farmland consolidation, 2.75 acres are being split off the 141 acre parcel to be sold as farmland. This has been approved by the Plan Commission and there were no objections at the Public Hearing. **Motion made by Didier to approve the CSM as presented, second by Melichar. Motion passed unanimously.**

*[Schlenvogt rejoins the meeting]*

*[Didier steps down for this portion of the meeting]*

- 10. Discussion and possible action to approve preliminary plat review and rezoning of tax key #07-004-05-000.00, Pete Didier applicant. Public Hearing held 11/4/19 for rezoning. Planning Commission approval on 10/9/19 per the following conditions: final deed restriction must be approved by the Town for the subdivision and the conservation area and the Town Board and Town Engineer must approve plans for all proposed improvements. Town Board and Town Attorney must approve a developer agreement.** Public hearing was held, and there was opposition to the conservation subdivision, Melichar states the board is only approving the rezoning of the property. **Motion to approve the preliminary plat and rezone from A-1 to ACS-1 made by Melichar, second by Schlenvogt. Motion passed unanimously.**

*[Didier rejoins the meeting]*

- 11. Discussion and possible action to adopt Ordinance 2019-2, Ordinance to Amend Chapter 340 Zoning & Subdivision Code.** Melichar explains the ordinance is to update the current Knellsville District Overlay district building standards with current updated products now available. This request came to the Plan Commission several times over the last couple of years to make building in the district more affordable. DeMaster, town planner rewrote the ordinance and showed it to the City, the City reviewed it, but did not need to approve. **Motion made to accept Ordinance 2019-2 made by Didier, second by Schlenvogt. Aye – 3, Nay – 0. Motion passed.**

- 12. Discussion and possible action to adopt Ordinance 2019-3, Appointment of Town Treasurer, which is subject to approval of town electors in a referendum question at the April 7, 2020 Spring Election.** Melichar explained this ordinance will allow the town board to hire a treasurer rather than have it as elected position. It will be easier to find a qualified candidate with the correct qualifications. **Motion to adopt Ordinance 2019-3 for appointed Town Treasurer made by Didier, second by Schlenvogt. Aye – 3, Nay – 0. Motion passed.**

- 13. Discussion and possible action to approve Town Engineer.** The board met with Dave Brose, with EMCS. Melichar explains they have a variety of engineering services, are well informed and knowledgeable with town needs. Melichar feels they are compatible with Ayres

services. Roger Strohm was unable to attend his meeting because of the weather. Melichar feels there may be conflicts because of his service to the Village of Fredonia, as their meetings are the same nights. Krueger will contact other municipalities in the area and set up additional interviews. The board will table this item until December.

- 14. Consideration and approval of monthly bills. Motion made by Didier to pay October bills totaling \$113,396.06, second by Schlenvogt. Motion passed unanimously.**
- 15. Adjourn. Motion made by Schlenvogt to adjourn November Town Board meeting, second by Didier. Motion passed unanimously.**

Heather Krueger  
Clerk