

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board
Monday, March 4, 2024, at 7:00 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer.

Excused: Roger Kison – Building Inspector.

Press: 0, Public: 1

2. Approval of February Town Board minutes. Welton moved to approve the February Town Board minutes, seconded by Schlenvogt. Motion passed unanimously.

3. Public Comments -Christine Ryder [Email read aloud by Didier] regarding implementing safety at the Northwoods Road / Sunset Road curve. Ryder's daughter was involved in a rollover accident and requested the Town have the road repaired, add a concrete shoulder, a guard rail with reflectors, and a flashing light. Didier will look up all the accidents on that corner. The town board will evaluate this on the annual road tour.

4. Town Chairman report.

1) Didier spoke to Belgium Town Chairman Tom Winker on how they are planning to do the mandatory culvert inventory requested by the State of WI, Winker said they will probably hire the Ozaukee Co. Highway Dept to do the work. This will be discussed at the WTA District meeting on March 14, 2024. 2) Didier has been monitoring the drainage pond at Open Door Bible church since it has been capped, it does appear to be at a higher level. 3) Didier was unable to reach Nick Tholl to follow up on his property cleanup and found out that Mr. Tholl had passed away on Feb 29, 2024. Someone who knows the family contacted Didier and stated they were cleaning up the property.

Town Supervisor report. Welton and George Roberts did a site visit earlier this month on the Roberts property to view the condition of Tholl's property.

Town Building Inspector report. [Per Krueger], Kison reported that a new home permit is being processed for a home on CTH KW.

Town Treasurer report. Sampont reports the Town has a balance of \$543,154.03 in the money market account, \$39,392.02 in the checking account, \$580.20 in the small business account, the LGIP account balance is \$174,876.62. The February Tax Settlement was paid to: Ozaukee County of \$129,923.35, Port Washington School District of \$616,866.81, and MATC of \$71,633.58. (which are also included in the February Monthly bills to be approved)

Town Clerk: 1) Krueger is holding an election inspector training on March 25th. She has also recommended inspectors come to the Public Test of the voting equipment for better understanding. 2) The accountant will be at the town hall on 3/11/24 to balance and close out 2023. 3) Krueger will be sending out Absentee Ballots on 3/12/24 for all registered voters who have requested one. In-person absentee voting will begin on 3/20/24 and is offered on Mondays, Wednesdays, and Saturdays.

5. Fire Services Contract Between the City of Port Washington and the Town of Port Washington for 2024. Welton moved to approve the 2024 Fire Contract with the City of Port Washington in the amount of \$117,011.44, second by Schlenvogt. Motion passed unanimously.

6. Request for Proposal (RFP) for town road projects. Didier moved to publish an RFP for the following roads, due by April 1, 2024 Northwoods Road south of State Road 33 to Sunset Rd, including the curve on Sunset; Applewood Dr. from Northwoods Rd to Somers Ln. and Towhee Trail, to be completed by December 30, 2024, seconded by Welton. Motion passed unanimously.

7. **Request for Proposal (RFP) for the Town Hall parking lot.** Per Didier, this can be done in asphalt, we will need a drawing of the site plan to submit with the RFP. **Didier moved to publish an RFP for the west side of the town hall to be repaved by December 30, 2024, due May 6, 2024, seconded by Welton. Motion passed unanimously.**
8. **Consideration of monthly bills.** The monthly bills include the February Tax Settlement. **Didier moved to pay the February bills in the amount of \$860,951.29 and to pay half of the fire contract which was approved at this meeting, seconded by Welton. Motion passed unanimously.**

Didier moved to adjourn the February town board meeting at 8:20 PM.

Heather Krueger,
Clerk