

**TOWN OF PORT WASHINGTON  
OFFICE OF THE CLERK  
MINUTES**

Minutes of the regular meeting of the Port Washington Town Board held on  
Monday, December 5, 2016 at 7:30 p.m. at the Town Hall.

1. Roll Call and Pledge of Allegiance.

Present: Jim Melichar, Mike Didier, Cheryl Karrels-Clerk, Mary Sampont-Treasurer and Rick Fellenz-Building Inspector

Absent: Jim Rychtik

Residents Present: 4 residents and 1 member of the Press

2. Approval of previous months Town Board minutes.

**Motion made by Didier, seconded by Melichar to approve the November Town Board minutes. Motion carried.**

3. Public Comments. No public comments.

4. Town Chairman's report. Winter coming the board should have received your candidacy paperwork, and there will be an opening on the Town Board since supervisor Rychtik will not be running.

5. Town Supervisor's report. Didier states he received a call from Resident Katherine Allen regarding drainage of ditch, it's holding water. Melichar asks Dave Bley to go check out the ditch.

6. Town Building Inspector report. Fellenz states it's a slow time or year and nothing is going on.

7. Town Treasurer's report to include an update of all town's finances. Attached. Sampont states she has been contact with Steve Cain regarding unpaid personal property taxes and there is a court hearing on December 7, 2016.

8. Town Clerk's report. Karrels states she went to the county for the recount of the presidential election. Karrels states the county was highly organized and the process went quickly. The county called today to inform the town that the recount has been completed.

9. Consideration/action of renewal of clerk's contract and salary.

**Motion made by Didier to renew the clerks contract for additional year with the existing pay, seconded by Melichar. Motion carried.**

10. Consideration/action for snow plow contract extension. Dave Bley's contract ends on December 31, 2016. To extend contract through April 2020, with an increase of 2% in hourly rates for the 3<sup>rd</sup> year.

**Motion made by Didier, seconded by Melichar to accept the snow plow contract extension from Dave's Excavation. Motion carried.**

11. Consideration and approval of monthly bills.

**Motion made by Melichar, seconded by Didier to approve the payment of 35 bills totaling \$154,524.84. Motion carried.**

12. Adjournment.

**Motion made by Didier, seconded Melichar to adjourn. Motion carried.**

Meeting adjourned at 8:21 p.m.

Cheryl A. Karrels, Town Clerk