

Town of Port Washington Office of the Clerk

Official Minutes of regular meeting of the
Port Washington Town Board
Monday, December 4, 2017 at 7:30 p.m., at the Town Hall

1. Roll Call and Pledge of Allegiance

Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Mary Sampont- Treasurer, Heather Krueger – Clerk, Rick Fellenz – Building Inspector

Absent: None

Residents: 12 Residents, 1 member of the Press

2. Approval of November Town Board minutes, Public Hearing, Meeting of Electors, and Special Town Board meeting. Motion made by Didier to approve four sets of minutes, second by Schlenvogt. Motion passed unanimously.

3. Public Comments. John Taucher, 2083 Upper Ridge Road was at the public hearing in November and listened to comments made regarding placement of Town's drop-off trash/recycling. Taucher expressed that acquiring the property adjacent to the Town hall would be a wise decision and supports the Boards efforts. Katherine Allen, 3349 Terry Lane thanked the Board for replacing the culvert and digging out the vegetation on the Terry Lane cul-de-sac, she appreciates the efforts made by the Board.

4. Town Chairman report

Melichar is the Chairman of the Milwaukee River Watershed Clean Farm Families, he was at a seminar last week in Iowa and found it very interesting. There are several private partnerships forming and evolving. JJ Winnemueller has finished the Town road tree trimming for the season. There is some cold patching that needs to be completed yet.

5. Town Supervisor report

Didier reports the guard rail replacement has almost been completed on Lake Drive. Schlenvogt reports cold patch is needed on Hawthorne Drive.

6. Town Building Inspector report

Fellenz reports a new home may be going up in Welton subdivision. There have been several lots put up for sale.

7. Town Treasurer report

Sampont reported the Town has a balance of \$78,889.18 in the checking account; \$428,282.99 in the money market account, and \$1.92 in the small business account.

8. Town Clerk report

Krueger included a notice from the City of Port Washington Common Council regarding a public hearing for Hidden Hills North subdivision. Krueger reports that Waste Management does not have a self-contained 42 yard compactor to use for trash. The compactor would drain all liquids as it is not contained. A copy of the newsletter has been included and Krueger asks the Board to look it over and advise her of any changes that need to be made prior to publication. The tax bills are being processed and should be ready to go out. Krueger has not received payment from Hugh Barth for the repair of the guard rail on Lake Drive, she will be sending a follow-up

letter. Christmas and New Years on both on a Monday; the Town hall will be closed on Dec 25 and Jan 1. The Town Board meeting will be held Jan 2nd.

9. Review of 2017 budget-to-date and possible action to adjust funds in 2018 budget.
No changes.

10. Discussion of land value of property 3709 Highland Drive, tax key #07-016-15-005.00
Per Didier, no appraisal has been turned in. Taucher asks where negotiations are at, Didier said everything but purchase price has been discussed. The current owners may be tearing down the house before selling, but nothing formal has been discussed.

11. Discussion and possible action regarding Adrienne Acres Subdivision Roads; Adie Street and Cardon Court request of current lot owners to be abandoned by the Town.
Didier reports the subdivision has been for sale for 8 years and the owners want to abandon the subdivision project and turn it back into a 15 acre parcel. The Town has never adopted the roads, and does not need to take action until after it is presented at the Circuit Court for abandonment. The Town would only need to take action regarding the roads.

12. Consideration and approval of Election Inspectors for the term January 1, 2018-December 31, 2019.

Chief Election Inspector: Ellyn Potokar

Alternate Chief Election Inspector: Doris Feider-Schlenvogt

Election Inspectors:

Audrey Hurias	Jennie Greisch	Ed Potokar	John Wozniak	Cheryl Wozniak	
Janice Jacque	Jackie Oleson	Jerry Wiskow	Kathy Wiskow	Diane Kozlowski	Lyndie Krueger
Kay Verley	Nancy Holley	Thomas Holley	William Worth	Barbara Porteus	Elizabeth Fischer

Motion made by Didier to approve Ellyn Potokar as Chief Election Inspector, Doris Feider-Schlenvogt as Alternate Chief Inspector and the above noted as Official Election Inspectors for the Town of Port Washington for the 2018-2019 term, Second by Schlenvogt. Motion passed unanimously.

13 Discussion and renewal of Heather Krueger, Clerk and Doris Feider-Schlenvogt as Deputy Clerk appointment. Per Melichar, a resolution needs to be written for the renewal of the clerk position. This can be done prior to the Plan Commission meeting. Krueger appoints Feider-Schlenvogt as Deputy Clerk, beginning Jan. 1, 2018 for a one year term. **Motion made by Didier to approve the renewal of Heather Krueger as Town Clerk beginning Jan 1, 2018 for a one year term at \$39,000 to be paid bi- monthly with a maximum of 60 per diems at \$50 each, Second by Schlenvogt. Motion passed unanimously.**

14. Consideration and approval of monthly bills. Motion made by Didier to approve the monthly bills totaling \$13,408.95, Second by Schlenvogt. Motion passed unanimously.

15. Adjourn. Motion made by Schlenvogt to adjourn December Town Board meeting at 9:05, second by Didier. Motion passed unanimously.

Heather Krueger – Clerk