

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of regular meeting of the Port Washington Town Board

Monday, March 1, 2021 at 7:30 p.m.

At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz

Absent: 0

Residents: 9 Residents, 1 member of the Press

2. Approval of February Town Board and Special Town Board minutes. Motion to approve February Town Board and Special Town Board minutes made by Welton, second by Schlenvogt. Motion passed unanimously.

- 3. Public Comments.** Landon Walters has an accepted offer to purchase the R&R bar & grill property. He had some questions regarding an outdoor stage area and what is required for building permits. Didier advised he be on the Plan Commission agenda to discuss a plan of operation, what would be required for building permits, and also for a Conditional Use Permit.

- 4. Town Chairman report.** Didier feels many of the town roads could use snow fences, as there has been a lot of drifting. Didier will look into contacting land owners and having the town purchase corn rows to act as a natural snow fence for next winter.

- 5. Town Supervisor report.** Schlenvogt asked Dave Bley about his schedule to put in the culverts. Bley will do the Mink Ranch culvert first, and then the Hawthorne culvert after there is more thawing.

- 6. Town Building Inspector report.** Fellenz said another new home is going up in Dixie Highlands.

- 7. Town Treasurer report.** Sampont reports the Town has a balance of \$66,514.56 in the checking account, \$613,308.11 in the money market account, \$35.48 in the small business account, and \$62,022.99 in the Escrow account. There is a balance of \$33,995.00 in the Newburg State Bank held for Dixie CT, Peter Didier. Tax settlement payments have been made to the Ozaukee County Treasurer, Port Washington-Saukville School District and M.A.T.C.

- 8. Town Clerk report.** Krueger reports that the code book updates have been ordered, and everyone will need to bring in their book to have it updated. Paul Corson, accountant will be at the town hall on 3/5/21 to do the end of year reconciliation. Krueger has renewed her Notary Public, including the bond. The Spring Primary Election went well, only 11% of residents voted. The Spring Election will be April 6, 2021. The Ozaukee County WTA Unit meeting is scheduled for March 16, 2021 to be held at the Grafton Town Hall.

- 9. Consideration and possible action to approve Operator License for Carrie Plier and Joshua Plier for March 1, 2021- June 20,2022. Motion made by Welton to approve Operator Licenses for the Carrie and Joshua Plier, second by Schlenvogt. Motion passed unanimously.**

- 10. Discussion and possible action to pass Resolution 2021-01, to appoint Mary Sampont as Town Treasurer beginning after elected position expires April 22, 2021. Motion made by Didier to approve Resolution 2021-01 to approve Mary Sampont as the Town Treasurer beginning April 22, 2021 until April 22, 2023 at the pay rate of \$6500 annually, second by Welton. Motion passed unanimously.**

11. **Discussion and possible action to approve Winter Mailbox Damage Policy.** Didier states this policy follows what the County has in place for their policy. The biggest issue is to determine how the mailbox has been damaged, if it's from the snow or the plow. **Motion made by Schlenvogt to approve the Winter Mailbox Damage Policy, second by Welton. Motion passed unanimously.**
12. **Consideration and possible action to request bids for plans and/or construction of drop-off building and cement work.** Per Didier, the town will need to request bids for: Building, Concrete and Site work. Didier has requested a survey, which will need to be complete before requesting a bid for the site work. **Motion made by Didier to publish a bid package for building and concrete work at once and the site work once survey is complete, second by Welton. Motion passed unanimously.**
13. **Consideration and approval of monthly bills.** Monthly bills include tax settlement payments to MATC, Ozaukee County Treasurer and Port Washington School District. **Motion to pay February bills in the amount of \$841,305.03 made by Schlenvogt, second by Didier. Motion passed unanimously.**
14. **Adjourn. Motion to adjourn made by Schlenvogt, second by Welton.**

Heather Krueger
Clerk