

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of regular meeting of the

Port Washington Town Board

Monday, June 4, 2018 at 7:30 p.m.

At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance

Melichar states the agenda was posted timely and correctly, the press was notified and the hall is handicap accessible.

Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Rick Fellenz – Building Inspector, Mary Sampont-Treasurer, Heather Krueger-Clerk

Absent: none

Residents: 3 Residents, 1 member of the Press

2. Approval of May Town Board minutes and Special Town Board minutes. Motion to approve Regular Town Board and Special Town Board minutes made by Didier, second by Schlenvogt, Motion passed unanimously.

3. Public Comments. Katherine Allen 3349 Terry Lane, thanked the board for taking care of the drainage and cattail issue on the Terry Lane cul-de-sac, however the west side of the road is still having issues and is wondering if the board can redo the area. Melichar will drive past and look at it. Dennis Jacque, 3564 E. Norport is wondering when the culvert on Norport will be repaired. Melichar explained the asphalt plants are just opening, as soon as they can get the material it will be repaired. Jacque is also concerned the town spent money fixing the drainage issues on property owners land. Melichar explained that the land in question is We Energies and that they will not fix the issues because of the wetlands in the area. The drainage has been fixed so hopefully the town will not need to spend any more time on it.

4. Town Chairman report. Melichar reports that Struck & Irwin have begun the repair work in Weilers Way subdivision and on Lake Drive, it should take 2 -3 days.

5. Town Supervisor report. none

6. Town Building Inspector report. Afterglow farms would like to change the single family home into a duplex, they may be applying for a Conditional Use Permit in the near future.

7. Town Treasurer report. Sampont reported the Town has a balance of \$66,247.39 in the checking account, \$657,657.46 in the money market account, and \$1.00 in the small business account. The Town received the State of WI 2018 Recycling Grant Award for \$5721.61 and \$203.58 delinquent personal property tax for Nate Altheimer.

8. Town Clerk report. Krueger reports that Open Book and Board of Review are complete for this year. The rep from Waste Management was here to give quotes on dumpsters for the property at 3709 Highland Dr., if and when the town will be razing the property.

Mike Didier recuses himself from the Town Board

9. Discussion and possible action to pass Resolution 2018-3; Resolution to Discontinue Adie Street and Cardon Court. Didier explains items #9 through #12 on the agenda: The town needs to officially remove the road, Plier Farm needs to record the CSM with the County. The storm water revision needs to be accepted by the board and then Plier farm needs to record the revision with the

County. **Motion made by Schlenvogt to approve Resolution 2018-3 to discontinue Adie Street and Cardon Court. Second by Melichar. Motion passed unanimously.**

- 10. Review and possible action to approve shared driveway and a declaration of easements for the re-division of the former Adrienne Acres Subdivision. As conditioned for CSM approval of the re-division by the March 14th, 2018 Planning Commission meeting. Motion made by Schlenvogt to approve the shared driveway, which has been approved by the land owners as well as the Town of Port Washington attorney Steve Cain, second by Melichar. Motion passed unanimously.**

- 11. Review and possible action on modification of the storm water agreement for the vacated Adrienne Acres Subdivision. The current recorded stormwater agreement was for 15 lots, and it is being changed to 5 lots among other changes. The new agreement has been approved by Christy DeMaster, Town planner. Motion made by Schlenvogt to approve the updated stormwater agreement for Plier Farms, second by Melichar. Motion passed unanimously.**

- 12. Review and possible action on the modification to the Developers agreement for the now vacated Adrienne Acres Subdivision. The development agreement to terminate developer's agreement was drafted by Didier, and approved by DeMaster. Motion to accept modification of developers agreement of vacated Adrienne Acres made by Schlenvogt, second by Melichar. Motion passed unanimously.**

Didier rejoins the Board

- 13. Update on repair of Dixie Road from Hwy B to Hwy KW. Seal coating is being done in cooperation with the Town of Belgium. Per Melichar, Dixie is a shared road and the Town of Belgium has obtained a bid from Scott Construction for repair from County Road B to County Road KW for \$17,800.00 to have the road single sealed and double sealed over hard surface with pea gravel cover aggregate. The Town of Port Washington will be responsible for half of the cost, \$8900.00. Motion made by Didier to approve bid to repair Dixie Road from Hwy B to Hwy KW with seal coating and pea gravel along with the Town of Belgium, second by Schlenvogt. Motion passed unanimously.**
- 14. Consideration and possible action to approve annual contract from JJ's Lawn Service. Motion made by Didier to accept the annual contract from JJ's Lawn Service with no increase in annual fee's, second by Schlenvogt. Motion passed unanimously.**
- 15. Discussion and possible action to pass Resolution of Inclusion under WI Retirement System for Town Clerk. Krueger has investments in the Wisconsin Retirement System and would like to contribute to that fund rather than the Nationwide OBRA account. Didier is concerned it will be an increase in compensation. Krueger explains the amount the town needs to contribute is mandated by State Statues. Melichar signed the resolution.**
- 16. Consideration of Class B Beer and Class B Liquor License renewal for July 1, 2018 – June 30, 2019 for the following establishments:**

**Bobuck Inc. dba Memories Ballroom
Rolland Roebuck, President**

**CRA Enterprise. LLC dba Iron Hog Saloon
Chad Arndt, President**

**Harbor Hills, Inc.
Robert Nisleit, President**

R&R Bar & Grill, LLC

Renette Blumenberg, President

Motion made by Didier to approve Class B Beer and Class B Liquor license for all the applicants for the 2018-2019 year, second by Schlenvogt. Motion passed unanimously.

- 17. Consideration and possible action to approve Operator Licenses for July 1, 2018 – June 30, 2019. The following have applied for an Operator's License for July 1, 2018 – June 30, 2018. R&R Bar & Grill; Nicole Blumenberg, Carol Paul, Carol Klug, Kathy Wendt, Roxanne Vlach and Michelle Sceper. Iron Hog Saloon: Kerri Belfor, Memories Ballroom: Rolland Roebuck, Kyle Kirst, Kyle Green, Jeremy Green, Lisa Green, Dana Northrup, Motion made by Schlenvogt to approve Operator Licenses for 208-19, second by Didier. Motion passed unanimously.**
- 18. Update on the purchasing of the properties at 3703 and 3709 Highland Drive approved by Electors at the 2018 Annual meeting.** Didier received a letter from Attorney Gerald Antoine on behalf of his clients involved in the sale of 3703 and 3709 Highland Drive. Because the Town did not pay the earnest money for either property, the sellers are terminating the purchase contract for both properties. Both offers are void, but the sellers did not supply a cancellation notice, Didier believes the sellers are contractually obligated to sell, but it is their decision to supply the cancellation notice. No further action by the Town will be taken.
- 19. Discussion and possible action to update the current Trash/Recycling Drop off center located at the Town Hall.** Now that the deal is off to purchase the properties next door, Melichar will get quotes to fix the drop off site the Town is currently using. The driveway needs to be repaired, there should be a shelter put up over both dumpsters, and the ramp should be reconfigured. The board will use the funds that were going to be used to purchase the property to do all of the updates.
- 20. Update on Knellsville rezoning meeting scheduled for June 6, 2018.** Per Krueger, there are 33 residents/landowners who have RSVP'd that they will be at the meeting. Kathleen Cady-Shilling with OED and Christy DeMaster, Town Planner will also be in attendance. Schlenvogt will be absent, he has another obligation that evening.
- 21. Consideration and approval of monthly bills. Motion made by Didier to approve 7 direct withdrawal/debit transactions in the amount of \$476.54 and 9 checks in the amount \$6351.41, total May bills of \$6827.95, second by Schlenvogt. Motion passed unanimously.**
- 22. Adjourn. Motion made by Didier to adjourn the June Town Board meeting, second by Schlenvogt. Motion passed unanimously.**

Meeting adjourned at 8:55.

Heather Krueger – Clerk