

Town of Port Washington  
**Zoning Board of Appeals**  
Wednesday, November 15, 2023 at 6:00 PM  
Town Hall, 3715 Highland Dr., Port Washington, WI

AGENDA

1. Call the meeting to order (Chairperson)
2. Roll Call and confirmation of Quorum (Secretary)
3. Confirm Compliance with Open Meeting Law and Public Notice Requirements (Secretary)
4. Pledge of Allegiance
5. Read the notice of Public Hearing
6. Open Public Hearing
7. Statement by the Applicant – Present Case for Variance
  - a. Questions from the Board members
8. Statements from Public/Opponents of Variance
  - a. Questions from the Board members
9. Report on any Correspondence received by the clerk/secretary related to the hearing.
  - a. Questions from the Board members
10. Town Staff reports/comments
  - a. Questions from the Board
11. Response by Applicant
  - a. Questions from the Board
12. Close the record and the Hearing
13. Deliberation and Decision – Vote on Variance
  - a. Preservation of intent
  - b. Exceptional circumstances
  - c. Economic hardship and self-imposed hardship
  - d. Preservation of property rights.
  - e. Absence of detriment.
14. Adjourn meeting.

Heather Krueger  
Zoning Board of Appeals Secretary

Note: A quorum of the Town of Port Washington Town Board and/or Plan Commission may exist. No Town Board action will be taken. Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, contact the Town hall at [262-284-5235/clerk@town.port-washington.wi.us](mailto:262-284-5235/clerk@town.port-washington.wi.us)