

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of regular meeting of the
Port Washington Town Board

Monday, May 6, 2019 at 7:30 p.m.

At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. **Roll Call and Pledge of Allegiance.** *Melichar states the agenda was posted timely and correctly, the press was notified and the hall is handicap accessible.*
Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz- Building Inspector
Absent: none
Residents: 4 Residents, 1 members of the Press
2. **Approval of April Town Board, Public Hearing and Road Tour minutes. Motion to approve April Town Board, Public Hearing and Road Tour minutes made by Schlenvogt, second by Didier. Motion passed unanimously.**
3. **Public Comments.** None
4. **Town Chairman report.** Melichar received a call from Dennis Hoffmann on Green Bay road, Hoffmann would like his culvert cleaned out, and there are drainage issues. Melichar states that he will clean it out, as he uses the culvert to access the fields.
5. **Town Supervisor report.** None
6. **Town Building Inspector report.** None.
7. **Town Treasurer report.** Sampont reports the Town has a balance of \$8,902.10 in the checking account, \$659,176.03 in the money market account, \$3.29 in the small business account, and \$60,716.47 in the Escrow account. The Town received State of WI 2nd quarter transportation aid in the amount of \$13,927.87. Sampont attended the annual WMTA conference in Oshkosh and said there were very informative speakers this year; The DOR gave updates, the State Treasurer was at the conference and explained her position and the fact she no longer has staff.
8. **Town Clerk report.** Krueger reported that the WMCA has awarded her a scholarship for the 2019 Clerks Institute. The amount awarded will be \$705, which is full tuition cost and ½ of the hotel cost. Krueger reported that while the Emergency Response Team was training, they broke some windows at the rental property, 3703 Highland. Percussion grenades were used, and shattered several house windows and the renter's car windshield. The sheriff department will be handling the repairs. Rural Mutual Insurance informed us that the rental property is not covered under the Towns policy. They will be sending a separate policy and it will cost the town \$529 annually. Ozaukee County Extension office will be meeting to discuss county wide programs, Mike Didier signed up to attend. Krueger reminds the Board that the annual Board of Review will be held on May 16, 2019 beginning at 4:00 PM.
9. **Discussion and possible action to approve Operator License for Richard Warner to serve at the Iron Hog Saloon. Motion to approve Operator License for Richard**

Warner to serve at Iron Hog Saloon made by Schlenvogt, second by Didier. Motion passed unanimously.

- 10. Discussion and possible action to approve the rezoning of tax key # 07-019-09-002.00 located at 2550 Hillcrest Drive, Paul Gantner owner. Gantner has requested to rezone the parcel from A-1 to A-2 and R-2. The Plan Commission has approved the plan, a public hearing was held on April 10, 2019. Motion made by Didier to approve the rezoning from A-1 to A-2 and R-2, Paul Gantner owner, second by Schlenvogt. Motion passed unanimously.**
- 11. Open bids submitted for demolition and removal of house located at 3709 Highland Drive. Consideration and possible action to approve a submitted bid. Bids were received from Dave's Excavating and also Karrels Excavating LLC. Motion made by Didier to accept the proposal by Dave's Excavating as submitted, which also includes the removal and filling in of the holding tank, second by Schlenvogt. Motion passed unanimously.**
- 12. Discussion and possible action on obtaining bids for reconstruction of Hawthorne Drive from County Road KK to County Road H. Krueger will be posting the reconstruction bid for Hawthorne Dr.**
- 13. Discussion and possible action on obtaining bids for reconstruction of Dynna Drive. Krueger will be posting the reconstruction bid for Dynna Dr.**
- 14. Discussion and possible action to approve estimate from JJ's Lawn Service for Town Road Maintenance including road signs. The estimate is the same, it has not increased. Motion made by Didier to approve the estimate from JJ's Lawn Service, second by Schlenvogt. Motion passed unanimously.**
- 15. Discussion and possible action to approve estimate from Jim's Maintenance Service, Inc. for ditch mowing along Town roads. This will be tabled until the June meeting. Melichar would like to get more information regarding the quality of the trimming and also the trees that are growing in the town ditches before signing the estimate.**
- 16. Consideration and approval of monthly bills. Motion made by Schlenvogt to approve the April monthly bills in the amount of \$16,572.74, second by Didier. Motion passed unanimously.**
- 17. Adjourn. Motion made by Schlenvogt to adjourn the May Town Board meeting, second by Didier. Motion passed unanimously.**

Heather Krueger
Clerk