

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Minutes of regular meeting of the  
Port Washington Town Board  
Monday, December 3, 2018 at 7:30 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. **Roll Call and Pledge of Allegiance.** *Melichar states the agenda was posted timely and correctly, the press was notified and the hall is handicap accessible.*  
Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz- Building Inspector  
Absent: none  
Residents: 4 Residents, 1 members of the Press
2. **Approval of November Town Board, Special Town Board minutes and minutes from Annual Budget meeting.** Motion to approve November Regular and Special Town Board Minutes made by Didier, second by Schlenvogt, Motion passed unanimously.
3. **Public Comments.** None
4. **Town Chairman report.** Melichar would like Dave Bley to look at the culvert on Hawthorne Drive, it will need to be repaired prior to the resurfacing of the road in the spring.
5. **Town Supervisor report.** Schlenvogt: Hawthorne Drive has not been repaired yet, nor has Dynna Drive.
6. **Town Building Inspector report.** There may be a new home on Keelson Cove, no applications or plans have been received yet.
7. **Town Treasurer report.** Sampont reported the Town has a balance of \$21,585.28 in the checking account, \$466,513.73 in the money market account, and \$1.00 in the small business account, and \$60,126.78 in the Escrow account. The town received the final Shared Revenue from the State in the amount of \$19,286.20. The property taxes have been printed and are ready to send once the newsletter is ready.
8. **Town Clerk report.** Krueger reported the General Election went very well, we had 74% voter turnout, and our election inspectors do exceptional work. Krueger attended the DNR Recycling Responsible Unit seminar last month, by attending the meeting, the DNR will not require us to update our ordinance or Compliance Assurance Plan. The Town received a Public Hearing notice for the Village of Saukville regarding a parcel of land they want to rezone for condominiums, it is across from Lange Estates. Krueger also reported that SEWRPC has asked us to track all snow storms and the amount of salt. Krueger contacted Rural Mutual Insurance and the Town is covered under our current plan for new purchases, they will be sending us the policy. Krueger contacted Bob Nisleit regarding the Liquor Licenses and that he needs to use it or he may lose it. He said they are planning on opening in the next couple of weeks.
9. **Discussion and possible action regarding 3703 & 3709 Highland Drive on hiring a management company, discussion of future terms with the current tenants,**

**discussion on abandoning the well and obtaining bids to repair the holding tank.** Per Didier the holding tank cover on the rental property leaks and the past owners paid Steve Jentges to fix it, which he was not able to do prior to closing, so it is pre-paid. The board has decided that no rental agency is needed at this time, Krueger will write up a lease and contact the current tenant to discuss the conditions of the lease, Melichar will meet with the tenant to discuss any issues and sign the lease. Krueger will contact We Energies to remove the electric/gas to the property. Didier submitted a letter to the County to abandon the holding tank. The Town Board would like to have everything ready to raze all the structures on the property by spring.

- 10. Consideration and approval of Operator License for Karli Knaub and Jordyn Andersen for use at Iron Hog Saloon. Motion to approve Operator License for Karli Knaub and Jordyn Anderson to serve at Iron Hog Saloon made by Didier, second by Schlenvogt. Motion passed unanimously.**
- 11. Consideration and approval of Resolution 2018-4 to renew appointment of Heather Krueger, Clerk. Reappointment of Doris Feider-Schlenvogt as Deputy Clerk for a two year term. Motion made by Didier to approve the appointment of Heather Krueger for a two year term, removing the limit of per diems per year, second by Schlenvogt. Motion passed unanimously.**
- 12. Consideration and approval of monthly bills. Motion made by Didier to approve paying the monthly bills in the amount of \$ 51,843.18 second by Schlenvogt. Motion passed unanimously.**
- 13. Adjourn. Motion made by Didier to adjourn December Town Board meeting at 8:30 pm, second by Didier. Motion passed unanimously.**

Heather Krueger – Clerk