TOWN OF PORT WASHINGTON
OFFICE OF THE CLERK
MINUTES

Minutes of the regular meeting of the Port Washington Town Board held on Monday, May 1, 2017 at 7:30 p.m. at the Town Hall

1. Roll Call and Pledge of Allegiance

Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Rick Fellenz, Heather Krueger - Clerk, Mary Sampont - Treasurer.
Absent: None
Residents present: 3 residents and 1 member of the press.

2. Approval of previous months Town Board minutes.

Motion made by Didier to approve April Town Board minutes, second by Schlenvogt. Motion passed unanimously

3. Public Comments

None

4. Town Chairman's report

Proclamation requested from Alison Bogle and Arthur Milnes, Ontario Canada, stating July 1 as "George Washington-Sir John A. Macdonald – Canada Day"

5. Town Supervisors report

None

6. Town Building Inspector report

None

7. Town Treasurer report

Sampont reported the Town has a balance of $29,656.14 in the checking account; $628,653.84 in the Money market account, and $1.92 in the small business checking account.

8. Town Clerk report

Spring election went well, Congratulations to the Town Board. Krueger attended the cracker barrel at the Courthouse and met all Ozaukee County clerks and heard about election issues. Krueger noted that she is looking for additional election inspectors, will be training them in the fall for spring elections. The town is unable to break the Milwaukee Alarm contract, we are in the 2nd of a 5 year contract, and they do not offer Fire protection only. The County IT assisted setting up a town email account. It is difficult to access, and Krueger advises the Town Board members to use an exclusive account for Town emails, but does not advise using the @port-washington.wi.us unless we issue technology to members. Accountant was in on April 6 and did the end of year books. Everything went very well. Filed missing 941 taxes from 2015 third quarter, 2016 second and fourth quarter, no fines will be enforced. Filed first quarter 2017, also UI. Submitted Rural Insurance Audit for 2016-17. I will also be submitting for 2015-16; the Town was non-compliant and charged $450, we may be able to get the money returned. Liquor licenses were sent out, due back on 5/15/17. Krueger is working with Melichar/Fellenz on Road Bonds and Escrows that need to be returned or charged,

some date back to 2012. Submitted Salt agreement for 2017-18. Submitted Grant for Recycling, expecting the receive $5200. Open bids include: Tree Removal, Road bid for Mink Ranch → Northwoods and also road bid for Hillcrest south to the Storage Shed driveway. Bids are due 5/16/17. Krueger is a Notary, fully bonded if anyone is in need of this service.

9. Approval of Road Tour minutes

Motion made by Didier to approve 2017 Road Tour minutes, second by Schlenvogt. Motion passed unanimously.

10. Submitting bids to repair Town Roads:
Weiler's Way, Lilac Lane, E. Norport, Towhee Trail, Groeshel Road and Keelson Cove by spray patch and slurry seal.

Melichar has an estimate from Struck & Irwin for $61K to repair all the above roads. Because this is more than $25K it needs to go to bid. Melichar will contact the contractor and tell him we can only spend $25K or less this fiscal year. They will determine what roads can be repaired within the budget and those roads will be repaired this year. **Motion made by Didier to spend no more and $25K on all roads listed in the contract, second by Schlenvogt. Motion passed unanimously**

11. Membership to Urban Towns Association

Melichar stated we never belonged in the past, but last year we joined by error, believes the bill was paid thinking it was for WTA. The annual membership is $414.75 or $.25 per capita. Didier does not feel we would benefit in any way from being a member. Melichar states it is for larger communities with more industry.

Motion made by Didier to not rejoin the Urban Towns Association second by Schlenvogt, motion passed unanimously

12. Renew annual contract for JJ's Lawn Service.

Schlenvogt noted the prices in the quote do not match, JJ increased the prices by $10/hr., but did not carry it over to the total. Krueger noted that flower bed maintenance is not listed on contract. **Motion made by Didier to approve JJ's Lawn Service contract once the corrections have been made, second by Schlenvogt. Motion passed unanimously**

13. Ozaukee Economic Development (OED) donation

OED is mainly for cities, but could potentially assist business that want to move to Knellsville. They invoice us for $750, but Town has given $500 each year. **Motion made by Didier to donate $500 to OED, second by Schlenvogt. Motion passed unanimously**

14. Jim Burt to present new plans for Great Lakes Storage.

Mr. Burt displayed his new plans to the Board which include an open storage shelter rather than a building. Burt has met with Christy Cramer and cleaned up the Conditional Use Permit on the property. He would like to move forward with this as soon as the weather permits. He will not be available at the Planning Commission meeting. Melichar thanked him for bringing his plans and explaining the changes to the Town Board.

15. Monthly bills

April bills: Total bills paid $17,780.69, eight debit card transactions totaling $273.61, $1030.50 election inspectors, and $16,476.58 monthly bills**. Motion made by Didier to approve April bills totaling $17,780.69 second by Schlenvogt motion passed unanimously**

16. Adjourn at 8:40

Motion made to by Schlenvogt to adjourn May Town Board meeting, second by Didier motion passes unanimously

Heather Krueger - Town Clerk

Persons with disabilities who may require assistance to attend the meeting should contact Chairman Jim Melichar @ 262-206-1731. Notice is hereby given that a majority of governmental bodies may be present at this meeting to gather information about a subject, over which they have decision-making responsibility. This may constitute a meeting of those governmental bodies pursuant to State ex rel. Badke v. Greendale Village Rd. 173 Wis. 2d 553,494.N.W 2d 408(1993), and must be noticed as such, although they will not take any formal action at this meeting.