

TOWN OF PORT WASHINGTON
OFFICE OF THE CLERK
MINUTES

**Official Minutes of the regular meeting of the Port Washington Town Board held on
Monday, April 3, 2017 at 7:30 p.m. at the Town Hall**

1. Roll Call and Pledge of Allegiance

Present: Jim Melichar, Mike Didier, Jim Rychtik, Rick Fellenz, Heather Krueger – Clerk, Mary Sampont – Treasurer

Absent: None

Residents present: 3 residents and 1 member of the press

2. Approval of previous month Town Board minutes

Motion made by Didier to approve April Town Board minutes, second by Rychtik. Motion passed unanimously.

3. Public Comments. None

4. Town Chairman report. Melichar will be discussing in other agenda items.

5. Town Supervisor report. Both Supervisors noted the amount of garbage was in the town ditches and fields.

6. Town Building Inspector report. None

7. Town Treasurer report. Sampont reported the Town has a balance of \$117,533.87 in the checking account; \$605,180.73 in the money market account, and \$1.82 in the small business checking account.

8. Town Clerk report. Renewal of Milwaukee Alarm monthly contract is due in May, Melichar wants to see if fire protection only is an option before renewing. Krueger would like the Nationwide Rep to come in to discuss the OBRA/457B retirement plans. Date set for 4/25/17 @ 1:00. Krueger made reservations for the annual WMCA training in Green Bay. Volunteers for Port HS helped clean the Town Hall basement. Krueger attended Municipal Clerk Core training webinar and also Chief Election Inspector training webinar with Doris Feider-Schlenvogt, who is the newly appointed Alternate Chief Election Inspector.

9. Discussion and possible action of Lovers Lane repair. Melichar discussed the ditches that need to be drenched, and the culvert that needs to be replaced. Bley will be doing the work once it dries out.

10. Crack Filling Services. Melichar met with rep and they toured Lang Estates, Bay Port Road and Highland. Melichar would like to get bids to repair Lake Drive from

Hwy LL to Hwy KW. \$20K was spent in 2016, Melichar feels \$10K would be sufficient to repair specified roads. Money will be taken from the Maintenance budget.

11. **Bids for reconstruction of Mink Ranch Road.** Melichar would like to reconstruct Mink Ranch Road from Hwy KK to Northwoods Road and Northwoods Road from Hillcrest to the storage shed driveway. Melichar stated that a 3" underlay should be done on said roads. **Motion made by Rychtik to put out bids for resurfacing of Hillcrest Road and Mink Ranch Road to be posted for two weeks, bids to be open at May Town Board meeting, second by Didier. Motion passed unanimously.**
12. **Struck & Irwin Paving, Inc.** Melichar met with Rep and they looked at Weiler's Way, Lilac Lane, E. Norport Drive, Towhee Trail, Groeshel Road and Keelson Cove. Roads are in need of micro-surfacing, to patch, they do not need to be replaced yet Melichar will get quotes to do the micro-surfacing.
13. **Date for 2017 Road Tour.** Date set for Saturday, April 22, 2017. Meet at Town Hall at 8:00 am.
14. **Open Book and Board of Review.** Board of Review is set for May 22, 2017. Confirmation needed with Cal Magnan and he will set the dates for Open Book.
15. **Monthly bills.**
April bills: 15 checks for \$80,101.09, ten debit card transactions totaling \$1320.02, Jan/Feb/March Deferred Comp payment \$1767.74. **Motion made by Rychtik to approve April bills totaling \$83,188.05, second by Didier. Motion passed unanimously.**
16. **Adjourn.** Motion made by Rychtik to adjourn April Town Board meeting, second by Didier. Motion passed unanimously.

Heather Krueger - Town Clerk