

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Minutes of regular meeting of the
Port Washington Town Board
Monday, October 2, 2017 at 7:30 p.m., at the Town Hall

1. Roll Call and Pledge of Allegiance

Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Mary Sampont- Treasurer,
Heather Krueger – Clerk, Rick Fellenz – Building Inspector

Absent: None

Residents: 3 Residents, 1 member of the Press

Chairman Melichar began the meeting with a moment of silence to acknowledge the victims of the Las Vegas shooting. The flag will remain at half-staff for the week by order of the President.

2. Approval of previous month Town Board minutes

Motion made by Didier, to approve September Town Board minutes, second by Schlenvogt. Motion passed unanimously.

3. Public Comments. None

4. Town Chairman report

Mink Ranch Road has been pulverized and paved, it is a little wider and turned out very nice. Melichar plans to repair the guardrail on Lake Drive that was destroyed by a car accident this past month. It will be less expensive if we can do it ourselves rather than pay the county.

5. Town Supervisor report

Didier reports that he and the Schmidt's have agreed on an appraiser for the property at 3709 Highland Drive, tax key # 07-016-15-005.00.

6. Town Building Inspector report

Open Door Bible is progressing on their addition. Hometown Dental is planning on opening on 10/16/17.

7. Town Treasurer report

Sampont reported the Town has a balance of \$62,430.14 in the checking account; \$593,195.59 in the money market account, and \$1.92 in the small business account. Sampont thanked the board for sending her to the MTAW Annual Conference. There was a session on active shooters which she felt was very informative, the Fire Association was there to give general information on procedures and extinguishers, the DOR gave updates and also a session "Dealing with Difficult People"

8. Town Clerk report

Krueger and Sampont attended the WTA Conference, the DOR gave a presentation on Levy Limit forms, and the WTA attorneys gave updates on legislation and answered

questions. Krueger reports that the 2018 recycling grant was submitted on Sept. 15, 2017. The 2017 grant was not submitted by the previous clerk, and the town will not be receiving the grant funds this year. Krueger discovered an error in Waste Management billing. The town was only receiving a rebate for recycling on one pick up per month and most months had multiple pickups. The Town will be receiving a credit of \$3047.18. Krueger is working on updating the CUP files and they will be ready to present at the Planning Commission meeting on the 11th. Krueger is working on a reimbursement from the 2015/16 LRIP for Green Bay Road totaling \$13K, waiting on the Engineer report. Krueger and Sampont will be attending the County Treasurers meeting at the Courthouse on 10/3/17.

9. Discussion and possible action renewing/replacing Trash/Recycling contract with Waste Management or Advanced Disposal. Colin Koepp from Advanced Disposal and Jessica Gerek from Waste Management submitted their proposals to the board, they were very similar in price even though Advanced does not offer a rebate for recycling. Waste Management would like to submit a different quote to the town as she was not anticipating Advanced Disposal submitting a bid. Melichar is very happy with the service we receive from Waste Management and would like extend the contract. Didier agrees stating he does not hear of any complaints and they provide good service. Board agrees to Table until Waste Management can submit an updated contract, which will be at a Special Town Board meeting Wednesday, October 11· 2017 at 7:30p.m.,.

10. Discussion and possible action to approval monthly utilities directly withdrawn from checking account. Krueger would like to have We Energy, AT&T internet and Verizon phone service be deducted when due directly from the checking account. Per Steve Cain, the town does not need to pass a resolution to approve this. Krueger will print the bill and include the payment with the monthly bills. Melichar states this is a good idea, as the utilities often need to be paid prior to being approved or a late fee will be charged. **Motion made by Didier to approve having the monthly utilities come directly out of the checking account, second by Schlenvogt. Motion passed unanimously.**

12. Consideration and approval of monthly bills
Motion made by Didier to approve and pay the September bills, second by Schlenvogt. Motion passed unanimously.

13. Adjourn
Motion made by Schlenvogt to adjourn October Town Board meeting at 8:25, second by Schlenvogt. Motion passed unanimously.

Heather Krueger – Clerk