

Town of Port Washington

Winter/Tax Collection

Newsletter 2017

PROPERTY TAX BILLS & PAYMENTS

IN FULL & FIRST INSTALLMENT:

2017 Tax Bills were mailed in early December. The full amount or first installment will be due to the Town of Port Washington by Wednesday, January 31, 2017.

BY MAIL: Include the tear off stub for the 1st installment or full payment with your check made payable to Town of Port Washington and mail to:

Town of Port Washington Treasurer
2354 Willow Road
Port Washington, WI 53074

Include a self addressed stamped envelope if you would like a receipt.

LOCAL BANK: Port Washington State Bank, 206 N. Franklin St., Port Washington is the only bank that payments will be received at. Payment accepted during lobby hours.

* If you have a refund coming, payment at the bank is suggested. Refunds can only be made after the entire tax bill has been paid.

IN PERSON: December & January, the Treasurer will be available to take payment at the Town Hall:

DECEMBER

Mondays & Wednesdays: 9am—4 pm

Thursdays: Dec 21 & Dec 28: 3:30—6:30 pm

Saturdays: Dec 23 & Dec 30: 9am –12:00 pm

JANUARY

Mondays & Wednesdays: 9am—4 pm

Thursdays: Jan 18 & Jan 25: 3:30-6:30pm

Saturdays: Jan 20 & Jan 27: 9:00am-12:00pm

SECOND INSTALLMENTS or late First Installments: Payable to Ozaukee County Treasurer by July 31, 2017. Address: 121 W. Main Street, Port Washington, WI 53074.

The Town cannot accept second installment payments or late first installment payments.



Your Town Board:

Chairman:

Jim Melichar
262-206-1731

Supervisors:

Mike Didier
414-573-0018

Gary Schlenvogt
262-483-7712

Treasurer:

Mary Sampont
262-284-5394

Clerk:

Heather Krueger
262-284-5235

Building Inspector:

Rick Fellenz
414-651-0021

Town Hall Hours:

Monday & Wednesday
9:00 am—4:00 pm

Or by Appointment

Phone: 262-284-5235

Email: clerk@town.port-washington.wi.us

CHECK OUT OUR NEW
WEBSITE:

www.town.port-washington.wi.us

ELECTIONS

2018 ELECTIONS

February 20

Spring Primary

April 3

Spring Election

August 14

Partisan Primary

November 6

Fall General Election



VOTING LOCATION, Wards 1 & 2

Town Hall

3715 Highland Drive

To Register to Vote:

Register online at: myvote.wi.gov

If you are not a registered voter, please stop in at the Town Hall before the election. You will need to provide at least one form of ID showing residency in the town for a minimum of 10 days. Any document used as proof of residence MUST include your current address and complete name, your current and complete residential address. Examples of proof of residency: drivers license, utility / phone bill or bank statement.

PHOTO ID: It is now a law that photo id: driver's license, military ID or Passport is provided before voting

To Vote Absentee:

Register online at: myvote.wi.gov

Keep in mind that if you plan to vote Absentee, you need to fill out the WI Application for Absentee Ballot every year, unless you have checked the box on the form that says you're Indefinitely confined, which will add you to the Absentee list until you take yourself off. You can also find the forms and link on the towns website:

www.town.port-washington.wi.us

Interested in working the election polls? Call the Clerk at 262-284-5235 and ask for information on how to become an election inspector

TOWN MEETINGS

All Meetings are held at the Town Hall, 3715 Highland Drive

Town Board Meetings:

The Town Board meets the first Monday of each month at 7:30pm.

Planning Commission Meetings:

The Planning Commission meets the second Wednesday of each month at 7:30pm.

By state statute all agendas are posted in at least three places:

- Town Hall –outside bulletin board
- Town Hall /Drop-off site sign
- Nisleit's Country Inn
- We also post to the Town website: <https://www.town.port-washington.wi.us>

Annual Meeting of Electors—3rd Tuesday of April

Board of Review & Open Book with Assessor—TBD, Spring

Town of Port Washington Public Hearing, meeting of Electors to pass Levy—November

**These meetings will be posted and also published in the Ozaukee Press*

Agendas of upcoming meetings and also Minutes of past meetings can be found on the Town Website. All meetings are open to the public, and we welcome you to attend. If you would like to have an item placed on the agenda of either the Town Board or Planning Commission meeting, please notify the Town Chairman, Jim Melichar or the Town Clerk, Heather Krueger no later than the Wednesday prior to the meeting. It remains at the discretion of the Town Chairman whether or not your item will be discussed.



TIME TO RENEW DOG LICENSES

Fill out enclosed form and include it with your tax payment as a separate payment, or mail or stop at Town Hall.

Include:

1. Rabies vaccination certificate
2. Self-addressed, stamped return envelope
3. Check made out to Town of Port Washington



Cost:

Spayed/neutered \$3.00 each

Male or Female \$8.00

SPECIAL CHARGES FOR FIRE PROTECTION IN THE TOWN OF PORT WASHINGTON

By: Supervisor Mike Didier

This article will help property owners understand how fire protection works in the Town of Port Washington and the costs associated with it

Earlier this year a town resident had a substantial fire at his property. After the smoke cleared, he received an invoice for \$2,442.00 for fire department charges.

Wisconsin law requires all towns to provide fire protection, but the Town of Port does not have its own Fire Department. Therefore, beginning in 1987, the Town has provided fire protection under a contract agreement with the City of Port Washington Fire Department.

The annual cost of fire protection and ambulance services provided to the Town of Port Washington pursuant to its contract with the City of Port Washington is included in the Town's annual budget and is a part of its annual property tax levy. This is the dollar amount we pay to the Port Washington Fire Department each year to have resources and labor available to provide fire protection services to the town. An example of this is the fire department's ownership and maintenance of a 3,000-gallon tanker truck and a 2,000-gallon pumper/tanker truck designed exclusively with Town of Port fire protection in mind.

What is **NOT** a part of the tax levy is the actual itemized cost of fire protection services on a per call basis. For each fire call, the property owner will be charged for labor hours (Port Firefighters are paid employees of the City) and also water assuming the water is from the city water department. You can read the Town's code on fire protection here:

https://docs.wixstatic.com/ugd/b75751_d0567dc2cbb048c1b3d3073dcc66d126.pdf

Back to our town resident who had the fire earlier in the year. His bill was for the labor hours of the paid firefighters that are not a part of the service contract. The resident was insured and submitted this invoice to his insurance company; however his policy only covered up to \$500 for "fire department charges" leaving him with the balance of \$1,942.00. After speaking with this resident, I asked two other town residents to call their insurance agent to find out how much their policy covered for fire department charges. One said \$500, and the other said \$3,000. I then spoke with my own insurance agent and was told the amount of coverage for fire department charges is up to the policy holder and can be adjusted at any time. We encourage you to check with your insurance agent and decide on the proper coverage for your property.

Feel free to contact me with any other specific questions about Fire/Ambulance protection within the Town of Port.



FIRE PREVENTION

The most important non-emergency function a fire department can do for its community is to promote fire prevention. Fire prevention activities are divided between fire inspections, fire investigations, and public fire education.

Properties are inspected by the Port Washington Fire Department each year, with most being inspected twice a year. Every building in the City and Town of Port Washington, with the exception of single family and two family dwellings, is inspected. Many of the buildings have multiple addresses due to mixed occupancies. Another branch of fire prevention is the testing and inspection of new fire sprinkler systems and new fire alarm systems. Owners of the buildings, where these systems are located, must furnish the fire department with plans of the systems for review. Once these systems are in place, testing, witnessed by the fire department, must be complete before occupancy is given.

Public Fire Education has the largest impact on a community's fire prevention program. A great deal of time is spent educating children with hopes that they will carry fire safety messages throughout their lives. The department uses educational handout materials provided by the National Fire Protection Association. Elementary school children in grades K-2, as well as pre-school children throughout Port Washington, are taught age appropriate fire safety education.

To reach the adult population, the fire department conducts an annual Open House during Fire Prevention Week in October. Fire safety educational materials are available to the attendees, as well as hands-on fire extinguisher training. The department also participates in a national fire safety program, "Change Your Clocks – Change Your Smoke Detector Batteries". This program is promoted twice a year to remind people to replace the batteries in their smoke alarms when changing their clocks in the spring and the fall.

TRASH & RECYCLING

Located at the Town
Hall, 3715 Highland
Drive is open for
Town of Port Wash-
ington Residents

DROP-OFF

HOURS:

THURSDAYS:
4:00PM—6:00PM

&

SATURDAYS:
8:00AM-NOON

DROP—OFF SITE, THINGS TO REMEMBER

Your doing an awesome job recycling!

This year Town residents have substantially increased removing recycling products from their trash and disposing of them in the recycling bin at the drop-off site:

2015—\$827 rebates received

2016—\$1340 rebates received

2017—\$ 4800 rebates received

Keep up the great work!

The Town of Port Washington is one of the only townships in Ozaukee County that does not charge for trash or recycling! To continue this service without charging, the Town relies on monthly rebates we receive for the collected recycling. Recycling is very beneficial to the environment, and you can do your part by separating your trash and recycling.

- ◆ Please respect the hours posted, the attendant needs time to open/close the site.
- ◆ All garbage must be bagged.
- ◆ Please enter from the south side of Highland Dr. to allow for drive-through traffic.
- ◆ Please pull to the side if you plan to socialize so your neighbors can continue to drive-through in a timely manner.
- ◆ A Town resident card which is available from the clerk, or your driver's license with current address may be necessary if the attendant does not recognize you.



**OZAUKEE
IRON & METAL, LLC**

"The first choice in recycling"

Give Us A Call
(262) 284-4060

When items cannot go in the dumpsters, please take them to a reputable facility that will dispose of them correctly.

Ozaukee Iron & Metal, 728 Schmitz Drive, Port Washington

ITEMS ACCEPPTED: (w/ disposal fee) Freon Units, furniture, mattresses, TV, monitors, microwaves, construction debris.

Ozaukee Iron & Metal will purchase Ferrous & Non-Ferrous products from you.

Check out their website for more information: www.ozaukeeironmetal.com



215 Park Street, Port Washington

Open Mondays only 8:00—5:00

Veolia accepts electronics, TV's, appliances, hazardous waste and other items that are not allowed in the recycling/landfills. Please call for a complete listing

262-243-8900

Single-Stream

Recycling

CO-MINGLE

IN ONE CONTAINER

(NO PLASTIC BAGS)

Magazines

Office Paper

Brown paper bags

Newspapers

Paperboard

Cardboard

Phone books

Junk mail

**Paper cardboard, dairy &
juice containers**

Aluminum cans

Tin or steel cans

Glass bottles & Jars

Plastic bottles & Containers

#1-7

Do you want your trash/recycling picked up weekly at your home?

Please contact Waste Management directly for schedule and fees.

888-960-0008

Thank you ~ Thank you ~ Thank you ~ Thank you ~ Thank you ~ Thank you ~ Thank you

This past summer, Town resident Luke Didier donated a sign to the Town of Port Washington as part of his Eagle Scout project. The sign explains the history of the Town Hall along with interesting information on Knellsville, the by-gone community where the Town Hall exists today. Luke did research, found pictures, raised funds and erected the sign as part of the project. The sign is located in the North parking lot at the Town Hall. This is a great addition to the Town Hall. Stop by and take a look at it!



Thank you Luke for donating your time and talent to the Town.

Do I Need Plan Commission Approval for That?

By: Christy DeMaster, Municipal Planner

There are many changes, improvements, or uses that you can do with your property that do not have to be approved by the Plan Commission. However, there are several categories of activities that do require review and approval by the Plan Commission and sometimes the Town Board. For some of these activities, the Town also holds a public hearing. The following table summarizes

the types of land division, development, and uses that must be approved by the Plan Commission or Town Board. For the Zoning and Subdivision Ordinance or application forms, see the Town's website, or contact me, the Town Building Inspector, the Town Clerk or one of your Plan Commission members.

Activity / Type of Approval	Zoning and Subdivision Ordinance Section(s)	Application Form	Approval Required:		Public Hearing (1)
			Plan Comm	Town Board	
Certified Survey Map (dividing land into less than 5 parcels of less than 1 1/2 acres each)	340-122	Form 4: Certified Survey Map	X	X	N/A
Subdivision Plat (dividing land into 5 or more parcels of less than 1 1/2 acres each)	340-112 thru 340-134	Forms 2 & 3: Preliminary Plat, Final Plat	X	X	N/A
Planned Residential District Overlay	340-31	Form 7: Planned Unit Development	X	X	TB
Planned Unit Development	340-32	Form 7: Planned Unit Development	X	X	TB
Rezoning / Ordinance Amendment	340-135 thru 340-142	Form 5: Zoning Text Amendment	X	X	TB
Commercial / Industrial Development	340-9; 340-145	Form 8: Commercial / Industrial Development	X		N/A
Development in the Knellsville area (shown as Knellsville Overlay District on the zoning map)	340-33	Form 8: Commercial / Industrial Development	X		N/A
Sign permit (for nonresidential signs)	340-9; 340-61 thru 340-73	Form 9: Sign Permit	X		N/A
Conditional Use Permit - Accessory structures over 800 square feet	340-9; 340-34 thru 340-43	Form 6: Residential / Commercial Conditional Use?	X		PC
Conditional Use Permit - Other (different for each zoning district - consult the Zoning and Subdivision Ordinance)	340-9; 340-34 thru 340-43	Form 6: Residential / Commercial Conditional Use	X		PC
Conditional Use Permit - Temporary Use (sales, mktg, construction office)	340-11A.(4)	Form 6: Residential / Commercial Conditional Use	X		PC
Temporary Use in the Knellsville District	340-11D.	Form 10: Temporary Use in the Knellsville District	X		N/A

(1) TB - Town Board; PC - Plan Commission

BUILDING PERMITS

Building permits and planning project applications can be printed from the Town website:

<https://www.town.port-washington.wi.us/>

Permits are required if there are any structural changes, remodeling and alterations, additions, basement, garages. Also, replacement of heating equipment, plumbing, new electrical. A permit is not required for residing, window or door replacement as long as there are no structural modifications, or the first reroof. If you are unsure or have question please call the Building Inspector:

Rick Fellenz

414-651-0021

rgfellen@powercom.net



Town of Port Washington

Town Hall

3715 Highland Drive

Port Washington, WI 53074



TOWN ROADS

2017 was a busy summer for road repair in the Town. Mink Ranch Road underwent a major resurfacing. Beginning at County Road KK to Northwoods, Mink Ranch was pulverized and relayed with 3" asphalt pavement, made 2' wider along with a 2'shoulder added to each side.

Slurry Sealing, which is an industrial grade asphalt surfacing, took place on the following town roads: Weilers Way, Lilac Lane, Towhee Trail, Groeshel Road and Keelson Cove. The principal materials used to create *slurry* are aggregate, asphalt emulsion, and fillers which are mixed together according to a laboratory's mix design formula. Water is also added for workability.

2018 will include the annual Road Tour, which takes place in Spring. It is when the Town Board members tour and rate all the town roads. This is preformed to anticipate which roads will need repairs. Along with the Town and Village of Saukville, repair to Northwoods Road is budgeted for repair, as is Hawthorne Dr.

Winter is coming, are you prepared? The Town will continue using private contractors to remove snow and to salt/sand Town roads. The Town participates in an early buy salt program with the state. Road salt is purchased at a discounted rate by committing to the purchase early in the year/summer, and storing the salt ourselves. We have two licensed storage facilities in the Town where over 100 ton of salt is currently being stored. By using private contractors and self-purchasing the salt, the Town is able to save you tax dollars!

Please use caution this winter, and keep in mind that this is a rural area and perfectly clear roads will not always be possible. Please do not follow plow trucks closer than 200 feet. Pushing your driveway snow onto or across a Town road, or into the right-of-way is illegal. Please keep all right-of-ways free from snow piles or any personal items.