

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes

Of the regular meeting of the Town of Port Washington Planning Commission was held on
Wednesday, May 8, 2019 at 7:30 p.m. at the
Town Hall 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance

Present: Jim Melichar, Gary Schlenvogt, Mike Didier, Dale Noll, Randy Noll, Rick Fellenz-Building Inspector, Christy DeMaster-Planner, Heather Krueger - Clerk

Absent: Chuck Baranek

Residents present: 4, zero members of the press.

Melichar states the agenda was posted timely and correctly, the press was notified and the hall is handicap accessible.

2. Approval of April Plan Commission minutes

Motion to approve April Planning Commission minutes made by R. Noll, second by Schlenvogt. Motion passed unanimously

3. Public Comments. Greg Welton would like the Plan Commission to revisit the Knellsville Overlay District Building Standards regarding the type of building/siding materials required within the district. Didier feels this is a good idea, the current plan is very restrictive. DeMaster will need permission from the Town Board look at the current plan, and will need to submit to the City for approval as well. **Motion to have DeMaster and the Town Board review the current Architectural ordinance and make recommendations for updating made by R. Noll, second by D. Noll. Motion passed unanimously.**

4. Old Business. None.

5. Town Chairman's report. Linda Bass-Weiss sent Melichar a questionnaire regarding the Weiss property and the plans the town and city have for development. Didier filled out and responded directly to the family.

6. Town Zoning Administrators report. None.

7. Town Planning and Engineering report. . DeMaster reports K & H Storage sent her a copy of a site plan for their property, they would like to add additional commercial condo's. DeMaster had a pre-consultation with Lakeside creamery, they will be applying for a Conditional Use Permit. DeMaster had a pre-consultation with Greg Welton and Mark Doll regarding building of storage condo's on County Road H.

8. Second Consideration of a land division of tax key #07-030-07-007.00, 3200 Northwoods Road. Marie Fieber, owner is requesting to divide a new 1.015 – acre parcel from the existing 17.57-acre parcel to sell to her son. Melichar states a public hearing was held earlier and there were no concerns or questions. Didier explains to Fieber that a soil test should have been done prior to the land division to make sure there is somewhere to place the septic on this parcel, as it is not the town's responsibility to create a buildable lot. DeMaster confirmed this is not the towns responsibility. **Motion made by R. Noll**

to approve the land division of tax key #07-030-07-007.00, second by Schlenvogt.
Motion passed unanimously.

9. Adjourn. Motion to adjourn May Plan Commission meeting made by D. Noll, second by Didier, motion passed unanimously.

Heather Krueger -Clerk