

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of regular meeting of the
Port Washington Town Board

Monday, June 3, 2019 at 7:30 p.m.

At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. **Roll Call and Pledge of Allegiance.** *Melichar states the agenda was posted timely and correctly, the press was notified and the hall is handicap accessible.*
Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz- Building Inspector
Absent: none
Residents: 6 Residents, 1 members of the Press
2. **Approval of May Town Board, Public Hearing and Special Town Board meeting minutes. Motion to approve May Town Board, Public Hearing and Special Town Board meeting minutes made by Didier, second by Schlenvogt. Motion passed unanimously.**
3. **Public Comments.** None
4. **Town Chairman report.** Melichar congratulated Schlenvogt on his recent Stars and Stripes trip to Washington D.C. Melichar thanked Dave Bley for doing a great job on the demolition of the house next to the town hall, he took care of it very quickly and the site looks great. Melichar drove on E. Norport to look at road conditions because of complaints. Melichar states the road has gotten worse even after the April road tour, he will take care of getting it repaired. Melichar met with Bill Hamm, Walters Builders to get a preliminary idea of the new structure for the drop-off site.
5. **Town Supervisor report.** Didier attended the UW Extension meeting where he met the new City Planner Bob Harris. He informed the planner that the boarder agreement has an expiration date, which he was not aware of.
6. **Town Building Inspector report.** A new home will be going up in Plier Farm, application has not be submitted yet.
7. **Town Treasurer report.** Sampont reports the Town has a balance of \$57,174.18 in the checking account, \$597,818.71 in the money market account, \$3.29 in the small business account, and \$60,844.57 in the Escrow account. The Town received State of WI Personal Property Aid in the amount of \$1183.20, and the 2019 Recycling Grant Award in the amount of \$5731.
8. **Town Clerk report.** Krueger reported that Karen Busalacchi was in contact with her regarding drain tiles on her property in Weiler's Way. Krueger informed Mike Ayres, who contacted Busalacchi and informed her that it was her responsibility financially, not the town's to have the tiles relocated. Krueger also sent her Jeff Bell's contact information with Ozaukee County Land and Water. Magnan Assessments will be in the area taking photos of properties, the information is on the website, Facebook and also the Sherriff Dept. Krueger explained that Hundred Mile House, Douglas Stringer, has applied for a new liquor license,

and Bob Nisleit will be surrendering his license. Krueger informed Stringer that if he opened before July 2019 he would need to use his own license, not Nisleit's, and he declined to take out the application for the rest of June, 2019. He was unsure if he would be opening before July. Krueger has contacted Lieutenant McCormick regarding the windows that were shattered at the rental house, they have not been fixed yet. He assumed they had been, and will follow up.

9. **Discussion and possible action to approve a land division approved by the Plan commission of tax key # 07-030-007-007.00, 3200 Northwoods Road. Marie Fieber, owner is requesting to divide a new 1.015 acre parcel from existing 17.57 acre parcel.** Per Melichar a public hearing was held with no objections, and approved by the Plan Commission. **Motion made by Didier to approve the land division and new lot, second by Schlenvogt. Motion passed unanimously.**
10. **Discussion and possible action to grant permission to the Plan Commission and Christy DeMaster, Town Planner to review and give recommendations regarding the Town Architectural Ordinance.** Per Melichar there are concerns regarding the towns Knellsville Overlay District building standards, they are strict and expensive for potential builders. The Plan Commission would like to make changes, but needs permission from the Town Board to spend money. **Motion made by Schlenvogt to give Christy DeMaster and the Plan Commission permission to review and update the KOD building & site standards, second by Didier. Motion passed unanimously.**
11. **Discussion and possible action for ditch mowing and overgrown trees in the right-of-way along town roads.** Melichar is concerned with the amount and size of the trees and brush growing in the ditches. The equipment currently being used by Jim's Maintenance is not able to cut the growth and Melichar is fearful it will get out of hand and end up costing the town a lot of money in the near future to take care of the growth. Jim's Maintenance is willing to put in a bid to cut all the larger growth, chip and remove the debris. Forever Green has submitted a bid with equipment that can adequately cut down the growth and keep the ditches under control. The bid is for one year, at \$10K for the complete cut, and \$5 for the flow line cutting. Jim's Maintenance bid was for \$6,500 for each cut, plus an unknown amount for the large brush/tree removal. **Motion made by Schlenvogt to accept the one year bid from Forever Green Landscaping, second by Melichar. Motion passed unanimously.**
12. **Consideration of Class "B" Beer and Class "B" Liquor License renewal for July 1, 2019- June 30, 2020 for the following establishments:**
 - Bobuck Inc. dba Memories Ballroom**
Rolland Roebuck, President
 - CRA Enterprise. LLC dba Iron Hog Saloon**
Chad Arndt, President
 - Hundred Mile House, LLC dba Hundred Mile House**
Douglas Stringer, President
 - R&R Bar & Grill, LLC dba R&R Bar & Grill**
Renette Blumenberg, President

Motion made by Didier to approve Class “B” Beer and Liquor License to Memories Ballroom, Iron Hog Saloon, Hundred Mile House and R&R Bar & Grill for July 1, 2019- June 30, 2020, second by Schlenvogt. Motion passed unanimously.

- 13. Consideration and possible action to approve Operator Licenses for July 1, 2019- June 30, 2020. Motion made by Didier to accept Operator License submitted for: Rolland Roebuck, Kyle Green, Lisa Green, Kyle Kirst, Timothy Gierach, and Dana Northrup to serve at Memories; Chad Arndt, Brooke Keller, Sean Bradley, Richard Warner and Carlee Maas to serve at Iron Hog Saloon; Carol Stein, Carol Klug, Roxanne Vlach, Kathy Wendt and Nicole Blumenberg to serve at R&R Bar & Grill, second by Schlenvogt. Motion passed unanimously.**
- 14. Open road bids submitted for reconstruction of Hawthorne Drive from County Road KK to County Road H. Consideration and possible action to approve a submitted bid.** Melichar opened only bid, submitted by Payne & Doyle. The total bid is \$258,129.06. Jeffrey Bond with Payne & Dolan states that asphalt prices have gone up considerably this year, which is why the bid is probably higher than expected. Melichar states this road is 1.25 miles long, so he thought the bid would be a little higher because they usually do 1 mile per year, but this bid is considerably more than the town has budgeted for. Bley excavating has replaced one culvert on Hawthorne already this year, and the other culver will be very expensive because it will be special ordered. **Didier states the board will not approve the bid due to budget restraints, and the town will put out for bid in 2020.**
- 15. Open road bids submitted for reconstruction of Dynna Drive. Consideration and possible action to approve a submitted bid. Motion made by Didier to accept bid submitted by Payne & Dolan for \$35,776.45 to reconstruct Dynna Drive, second by Schlenvogt. Motion passed unanimously.**
- 16. Consideration and approval of monthly bills. Motion made by Schlenvogt to approve the May monthly bills in the amount of \$37,800.92, second by Didier. Motion passed unanimously.**
- 17. Adjourn. Motion made by Schlenvogt to adjourn the June Town Board meeting, second by Didier. Motion passed unanimously.**

Heather Krueger
Clerk