

TOWN OF PORT WASHINGTON OFFICE OF THE CLERK MINUTES

Minute of the regular meeting of the Town of Port Washington Plan Commission held on
Wednesday, October 8, 2014 at 7:30 p.m. at the Town Hall.

1. Roll Call and Pledge of Allegiance.

Present: Jim Melichar, Jim Rychtik, Mike Didier, Chuck Baranek, Randy Noll, Dave Murphy, Christy Cramer- Planner, Rick Fellenz-Zoning Administrator and Jenny Schlenvogt-Clerk

Absent: Dale Noll

Residents present: 3

2. Approval of previous months Plan Commission minutes.

Motion made by Randy Noll, seconded by Dave Murphy to approve the September minutes as presented. Motion carried.

3. Public Comments. None

4. Old Business. None

5. Town Chairman's report. Melichar reported the City did cut weeds on Jackson Road.

6. Town Zoning Administrator report. Heatwole Industries has satisfied the septic needs. Roof area is sectioned off from the public. Building is compliant for now.

7. Town Planning and Engineering report. None

8. Second Consideration of Site Development proposal by Open Door Bible Church.

Landscape and Site plan have been revised. Driveway was moved to the required 25' setback. Sizing of parking lot is sufficient. Added interior landscaping to the parking lot. Added screening around fenced garbage enclosure.

Zoning was incorrectly listed as R-2. Town Board corrected that error at the last Town Board meeting, so the property is now listed correctly as B-1.

Murphy asks about the lighting detail, and requests a grading plan be submitted to ensure no additional water runoff to the East, towards residences.

R. Noll questions how the handicap parking spots will be handled when the future expansion occurs?

Kevin Brice confirms that the number of handicap stalls will be maintained and relocated elsewhere.

Motion made by Murphy, seconded by Rychtik to approve the Master Plan & Landscape Plan for Open Door Bible Church, dated October 6th, contingent upon gradient lines being added to the site plan when submitted for construction. Motion carried.

9. First Consideration of amendments to the cell tower-siting ordinance.
Not expecting any additional comments from Steve. Ordinance is likely in its final format.
10. Adjournment.

Motion to adjourn, made by R. Noll, seconded by Murphy. Motion carried.

Meeting adjourned at 7:54 pm.

Jennifer M. Schlenvogt,
Town Clerk/ Plan Commission Secretary