

**TOWN OF PORT WASHINGTON  
OFFICE OF THE CLERK  
MINUTES**

Minutes of the regular meeting of the Port Washington Town Board held on  
Monday, September 6, 2016 at 7:30 p.m. at the Town Hall.

1. Roll Call and Pledge of Allegiance.

Present: Jim Melichar, Mike Didier, Jim Rychtik, Cheryl Karrels-Clerk, Mary Sampont-Treasurer and Rick Fellenz- Building Inspector

Absent:

Residents Present: 5 residents and 0 member of the Press

2. Approval of previous months Town Board minutes.

**Motion made by Didier, seconded by Melichar to approve the August Town Board minutes. Motion carried.**

3. Public Comments. Mr. Taucher would like to urge the board to help the subdivision without internet service with the grant from the government. County Chairman Lee Schlenvogt gives an update on what is going on in the county, 2015 audit is completed with no problems and still have the AAA bond rating. The county under spent on the budget and general fund is up about 1 million. Started the 2017 budget process and there will be no tax increase. Ozaukee County formed a partnership with Washington County Public Health that seems to be working out well. Lasata project is almost done and will be touring it soon. Road construction on Hwy LL will be done by June 2017.
4. Town Chairman's report. Melichar states he has talked with Stark and they will start on Green Bay Road on the September 26<sup>th</sup>. Stark will give us a price to pulverize and repave Towhee Trail and will not charge us the trip charge since they are already here to do Green Bay Road..
5. Town Supervisor's report. Didier states the internet grant was not approved. Closest town that got some of the grant was Oconomowoc, the rest went further north. We can try again next year if the funds are available.
6. Town Building Inspector report. Fellenz states he received a call from St. Vincent's, they would like to be on the agenda for the plan commission for September. Memories would like to also be on the plan commission agenda to remodel the ladies bathrooms.
7. Town Treasurer's report to include an update of all town's finances. Attached.
8. Town Clerk's report to include update from WMCA conference, replacement of flag and emails from town resident of roads on Weilers Way. Melichar states he and JJ Winnemueller will go look at Weilers Way to determine what needs to be done. Rychtik states he will take care of ordering the new flag and donating the old one.
9. Discussion and possible action regarding delinquent personal property taxes for Joe's Scrap Metal.

**Motion made by Melichar, second by Didier to refer Joe's Scrap Metal to Steve Cain for collection process. Motion carried.**

10. Discussion and possible action for treasurers request to attend fall conference. Sampont states she will cover the mileage and will only ask for reimbursement from the town for \$368 for the cost of the conference and hotel room.

**Motion made by Rychtik, seconded by Didier to approve Treasurer to attend fall conference.**

11. Consideration and possible action of Assessors contract.

**Motion made by Rychtik, seconded by Didier to approve the Assessors contract for \$8200.00.  
Motion carried.**

12. Consideration and possible action to approve Resolution 2016-1 to amend the 2016 Budget to transfer \$12,500 from construction to maintenance.

**Motion made by Rychtik, seconded by Didier to approve the Resolution 2016-1 to amend the 2016 budget. Motion carried.**

13. Consideration and possible action to approve Crack Fill Services Contract and review map.

**Motion made by Rychtik, seconded by Didier to approve Crack Fill Services Contract, map and pay for their services. Motion carried.**

14. Discussion of Notice received from City on Proposed Amendment to the comprehensive plan 2035. Melichar states if anyone is able to attend it would be nice to know what they are planning. Fellenz states he will attend.

15. Consideration and approval of monthly bills.

**Motion made by Didier, seconded by Rychtik to approve payment of the monthly bills of 15 checks for \$9,713.97. Motion carried.**

16. Adjournment.

**Motion made by Rychtik, seconded Didier to adjourn. Motion carried.**

Meeting adjourned at 8:20 p.m.

Cheryl A. Karrels, Town Clerk