

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of regular meeting of the Port Washington Town Board
Monday, August 3, 2020 at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Supervisor Schlenvogt called the meeting to order.

Present: Mike Didier virtual via: Zoom, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz

Absent: none

Residents: 11 Residents, 1 member of the Press

2. Approval of July Public Hearing Town Board minutes. Motion to approve minutes as presented made by Welton, second by Schlenvogt. Motion passed unanimously.

3. Public Comments. None

4. Town Chairman report. Didier reported Dave Bley will be replacing a cross culvert on Norport prior to the road construction. Didier has contacted Dave Brose, the town engineer to have him give an opinion regarding the flooding issues on Lake Drive. He also asked Brose to determine if the flooding issues were from Blakesville Creamery.

5. Town Supervisor report. Per Schlenvogt the hot tub on Hawthorne has been removed, Schlenvogt took it to Ozaukee Recycling

6. Town Building Inspector report. Fellenz received a call about a non-conforming barn on Hwy LL and Green Bay Road. Fellenz will be ordering fire signs from the County.

7. Town Treasurer report. Sampont reports the Town has a balance of \$39,602.39 in the checking account, \$609,776.92 in the money market account, \$1.90 in the small business account, and \$61,980.13 in the Escrow account. Sampont received the 3rd Quarter General Transportation aid \$15,321.24, State of WI fire dues \$8,246.66, State of WI Shared Revenue \$3,133.17.

8. Town Clerk report. Krueger reports she has completed her last year of the Clerk Institute. Briggs & Stranton has notified the town that they will be filing for bankruptcy. Didier looked at a tree on Terry Ln that was struck by lightning, he told the land owner that it should be fine. The renters reported that there was a large amount of water in the basement during the rainstorm. Krueger received a lot of calls regarding a large pothole on Northwoods Road, it is in the Town of Saukville, and Krueger notified them of the issue. Didier said that JJ will be filling the pothole if Saukville doesn't. Iron Hog has requested to have Dixie Road closed on the south end in front of the bar for 4 hours on Sept 13. He is having a car show and would like additional room, Didier has approved the request. Krueger reported that Open Book and the Board of Review are complete, the assessor has 40 appointments but there were no disputes that appeared before the Board of Review.

9. Discussion regarding maintenance of drain tiles in Weiler's Way subdivision. Didier met with Busalacchi-Rau at 823 Weiler's Way regarding the drainage issues. Didier explained that permission was needed from the residents to go on their property. Didier is honoring the past chairman's verbal commitment to help resolve the drainage issues, but it was his expertise and there wouldn't have been much cost to the town, which there would be now. Didier also asked for the opinion of the town attorney. Didier will be searching the titles to see if there is language about maintaining drainage above ground as well as sub-terrain. Busalacchi: What is the next step? Didier: see what title search reveals as to who is responsible, then we may have to get the town engineer involved.

- 10. Discussion and possible action to approve Beaver Tree Removal bid.** Didier confirmed the prices on the quote are correct. They seem to be more than the bid from IM Tree removal, but there is an additional employee in the Beaver quote. Didier recommends approving the bid, they are local and can react quickly if needed. **Motion to approve a 2-year contract with Beaver Tree Removal made by Welton, second by Schlenvogt. Motion passed unanimously.**
- 11. Discussion and possible action to request bids for snow plowing of town roads.** Per Krueger, Dave's Excavating bid expires this year, it was a 3-year contract. **Motion made to post a request for bid for snow plowing, salting and clearing all town roads for a 3-year contract made by Welton, second by Schlenvogt. Motion approved unanimously.**
- 12. Discussion and possible to pass Ordinance 2020-03, to create a new residential zoning district classification, R-4 Residential District.** Per Schlenvogt a public hearing was held prior to this town board meeting and there were not comments or concerns from residents. Didier does have a concern regarding the size of accessory structures that the town allows, as it is much larger than the City. He contacted DeMaster and she did submit a revised plan. Didier would like to see the original zoning approved as that is what the public hearing was held for. **Motion to approve Ordinance 2020-03 to create R-4 zoning code made by Welton, second by Schlenvogt. Motion passed unanimously.**
- 13. Discussion and possible action to pass Resolution 2020-05 to amend the 2020 budget for road maintenance.** Per Krueger, this was approved by motion at the July meeting, but it should be passed by resolution. **Motion to pass resolution 2020-05 to transfer \$40,000 from funds balance to road maintenance made by Welton, second by Schlenvogt. Motion passed unanimously.**
- 14. Discussion regarding drop-off site expansion property located at the property next to the town hall.** Didier met with Bill Hamm, Walters Builders. Hamm is working on a concrete plan for the property. Didier is concerned that the current drawing does not allow for expansion. The board can look at the plans once they are submitted and revise as needed.
- 15. Consideration and approval of monthly bills and also bills submitted and approved by the town engineer for the Dixie Highlands road bond.** Per Krueger Dixie Ct. has been approved by the town engineer, the invoices from Dave's excavating and Payne & Dolan should be paid out of the escrow directly to the vendors. **Motion made by Welton to pay the July bills in the amount of \$26,958.45 second by Schlenvogt. Motion passed unanimously. Motion made by Welton to pay the vendors from the Dixie Highlands escrow, second by Schlenvogt. Motion passed unanimously.**
- 16. Adjourn.** Motion to adjourn August Town Board meeting made by Welton, second by Schlenvogt.

Heather Krueger
Clerk