

# **TOWN OF PORT WASHINGTON OFFICE OF CLERK MINUTES**

Minutes of the regular meeting of the Town of Port Washington Plan Commission will be held on  
Wednesday August 10, 2016 at 7:30 p.m. at the Town Hall, 3715 Highland Drive,  
Port Washington, WI.

1. Roll call and Pledge of Allegiance.

Present: Jim Melichar, Mike Didier, Jim Rychtik, Randy Noll, Rick Fellenz, Chuck Baranek, Dale Noll,  
Christy Cramer-planner

Absent: Brian Verheyen

Residents present: 4, 0 members of press

A quorum of the Town Board is present

Melichar states let the record show that the agenda was posted timely and correctly.

2. Approval of July Plan Commission minutes.

**Motion to approve the minutes, made by D. Noll, seconded by Rychtik. Motion carried.**

3. Public Comments. None

4. Old Business. None

5. Town Chairman's report. Melichar states he had a few calls about when Green Bay Road, Melichar called Stark and they are 2 weeks behind.

6. Town Zoning Administrator report. Fellenz states he received a call from town resident John Belzer stating his barn is leaning and needs storage for hay.

7. Town Planning and Engineering report. Cramer briefs the board on the July Case Law that was decided upon regarding subdividing lots.

8. First consideration of Certified Survey Map (CSM) for the Hansen property. Board discusses with Russ Karash, Commerical Development Owner representing Hometown Dental regarding the access and easement, as well as grading for proper drainage of the property. Cramer states it meets all the town requirements. Melichar states to put second consideration on the September agenda.

9. First consideration of Commercial Site Plan for Hometown Dental. Board discusses with Russ Karasch and Dr. Hansen regarding the driveway, landscaping plans and traffic pattern for Hometown Dental. Melichar states to put second consideration on the September agenda.

10. Adjournment.

**Motion to adjourn, made by D. Noll seconded by R. Noll. Motion carried.**

Meeting adjourned at **8:02** pm.

Cheryl A. Karrels  
Town Clerk/ Plan Commission Secretary