

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board  
Monday, February 7, 2022, at 7:30 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

**1. Roll Call and Pledge of Allegiance.**

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Roger Kison

Absent: none

Residents: 9 Residents, 1 member of the Press

**2. Approval of January Town Board. Motion made by Schlenvogt to approve January Town Board minutes, second by Welton. Motion passed unanimously.**

**3. Public Comments.** None

**4. Town Chairman report.** Didier reports: 1) Update on the cell tower parcel on Hwy LL; Didier reviewed emails forwarded from Co. Board Chairman Lee Schlenvogt to Jason Dzwintel, City of Port Washington Administrator regarding the creation of the parcel. Per Dzwintel, Ozaukee Co. zones all the parcels they own, but they did not zone it to any of the town's zoning. Didier feels they could have zoned it per the legal description. 2) Didier received a call from a person wanting to move into the town with a sex offender offence. The subject committed the offence when he was a minor and wanted to know if it was permitted by the town as the records are sealed. Didier will contact the individual to see if he is still interested in moving to the town, and if so, he will contact the Town Attorney. 3) The brick repair on the town hall will begin this winter with grinding. 4) Iron Hog saloon burned to the ground on 2/2/2022. 5) Didier would like to acknowledge this to be the first town board meeting since the death of previous Chairman Melichar.

**5. Town Supervisor report.** Schlenvogt: The sign on the corner of County Road KK and Hawthorne is damaged. Didier: yes, we will order new signs and bracket and will put them up.

**6. Town Building Inspector report.** Kison has been busy with the new homes on Dixie Ct., Applewood and Hillcrest and the large remodel on High Point Bluff, remodel of Chimney Concepts as well as all the open permits from 2021. Kison will also notify the State that he will act as the commercial inspector for the town.

**7. Town Treasurer report.** Sampont reports the Town has a balance of \$313,462.67 in the money market account, \$20,539.62 in the checking account, \$1,213,401.09 in the small business account, and \$83,414.14 in the Newburg State Bank (APRP funds). 85% of property taxes have been collected by the town, the Ozaukee Co. Treasurer will be collecting any taxes as of Feb 4. First tax settlement has been paid to Ozaukee County, MATC and PWSSD.

**8. Town Clerk report.** 1) The WTA Ozaukee Co district meeting will be held at the PW town hall on 2/10/2022. 2) There will be no Spring Primary election in the town on February 15, 2022. 3) One member of the board will need to be BOR trained not all members. Per Didier, he will take the training this year. 4) Still waiting for the 2018-19 LRIP funding to be sent, it is all approved. 5) The town sent a plant with fresh flowers for Jim Melichar's funeral.

**9. Consideration and possible action of Ordinance 2022-01 Broadband Forward Community Ordinance.** Per Didier, the ordinance is drafted so the town will be broadband ready. This ordinance was taken from the state blanket model and adjusted with town details. There will be a per application fee of \$100. Welton: Did the town planner look this over and approve? Didier: yes. **Motion made by**

**Welton to approve moving Ordinance 2022-01 to public hearing to facilitate broadband and internet in the town, second by Schlenvogt. Motion passed unanimously.**

**10. Discussion regarding parcel 07-020-07-001.00, cell tower on Hwy LL and Hwy KK.** Didier addressed in Chairman report. The new parcel was created by the owner, Ozaukee County in which they zone all County owned parcels. This was zoned because it was in the road right-of-way, however it does not meet any of the town's zoning.

**11. Discussion and possible action to update the Town of Port Washington Fee Schedule.** Per Krueger, Rick Fellenz thought this should be reviewed with the new building inspector, and to add a fee for solar. Per Kison, the fee schedule appears to be in line with other municipalities and doesn't feel it needs to be adjusted. Didier: we will wait, and if the broadband ordinance is passed that can be added to the schedule along with a fee for solar.

**12. Consideration and approval of monthly bills. Motion made by Didier to pay January bills in the amount of \$1,157,521.44 (includes first tax settlement payments to Ozaukee Co, MATC and PWSSD), second by Schlenvogt. Motion passed unanimously.**

**13. Adjourn. Motion made by Schlenvogt to adjourn February Town Board meeting at 8:25 PM, second by Welton. Motion passed unanimously.**

Heather Krueger- Clerk