

# **TOWN OF PORT WASHINGTON OFFICE OF CLERK MINUTES**

Official Minutes of the regular meeting of the Town of Port Washington Plan Commission was held on  
Wednesday March 8, 2017 at 7:30 p.m. at the Town Hall, 3715 Highland Drive,  
Port Washington, WI.

1. Roll call and Pledge of Allegiance.

Present: Jim Melichar, Mike Didier, Jim Rychtik, Dale Noll, Brian Verheyen, Rick Fellenz, Chuck Baranek, Christy Cramer-planner, Heather Krueger-clerk

Absent: Randy Noll

Residents present: 5, 0 members of press

A quorum of the Town Board is present

Melichar states let the record show that the agenda was posted timely and correctly.

2. Approval of December Plan Commission minutes.

**Motion to approve the minutes as corrected made by Baranek, seconded Rychtik. Motion carried.**

3. Public Comments. Resident Karen Welton presented a map showing a fence put up on her property by her neighbor. She would like the fence to be removed. A 30 day notice will be sent to Wroblewski to remove or the Town will remove at a cost.

4. Old Business. None

5. Town Chairman's report. The Ozaukee Development Meet & Greet is coming up and he is planning on attending. Discussion at Town Board meeting regarding the Norport Drive Flooding issues, Melichar feels this will be resolved after the spring water dissipates.

6. Town Zoning Administrator report. Hometown Dental has State approvals and is waiting for sewer & water. Afterglow Farms on Lake Drive called and has plans to expand the barn, a regular building permit should cover this.

7. Town Planning and Engineering report. Cramer states Mr. Burt is here to discuss his plans for a new building at his property on KW.

8. Jim Burt owner of Great Lakes Storage, has preliminary plans for a new building and wanted to get a feel for the direction of the Planning Commission members regarding changes to his existing Conditional Use Permit prior to submitting any permits. He will need to add more sewer/holding tank and dig another well for water. This is mandated because he has employees working at the site and bathroom facilities are regulated. There would be no other use for water or sewer except for the bathroom. The other main concern were building materials currently listed in the CUP. The Board did not see any reason why these changes should not be made, and encouraged him to begin the process to change the CUP, and take out other permits as needed.

9. Christy Cramer regarding Great Lakes Storage states if preliminary changes are approved, they will move forward with the Business CUP.

10. Adjournment.

**Motion to adjourn, made by D Noll, seconded by Rychtik. Motion carried.**

Meeting adjourned at 8:15 pm.

Heather Krueger  
Town Clerk/ Plan Commission Secretary