

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of regular meeting of the
Port Washington Town Board

Monday, July 2, 2018 at 7:30 p.m.

At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. **Roll Call and Pledge of Allegiance.** *Melichar states the agenda was posted timely and correctly, the press was notified and the hall is handicap accessible.*
Present: Jim Melichar, Mike Didier, Gary Schlenvogt, Mary Sampont-Treasurer, Heather Krueger-Clerk, Rick Fellenz- Building Inspector
Absent none
Residents: 7 Residents, 1 member of the Press
2. **Approval of June Town Board minutes, and Special Town Board minutes from 6/21/18. Motion to approve June Town Board Minutes and Special Town Board minutes from 6/21/18 made by Schlenvogt, second by Didier, Motion passed unanimously.**
3. **Public Comments.** None.
4. **Town Chairman report.** The road projects have all been completed for the year including the repaving of Northwoods Road, the patching of Lake Drive and roads in Weiler's Way subdivision. Dave Bley will be patching the culvert on Norport next week
5. **Town Supervisor report.** None
6. **Town Building Inspector report.** None
7. **Town Treasurer report.** Sampont reported the Town has a balance of \$54,331.44 in the checking account, \$659,949.48 in the money market account, and \$1.00 in the small business account.
8. **Town Clerk report.** Krueger was notified by State that Morton will be the salt distributor this year and she has set up an account with Morton. Absentee ballots have been sent out for the Aug 14, 2018 Partisan Primary election. There are applications submitted for Conditional Use permits for: Gantner land division, McLemore 3 car garage at 3576 E Norport Dr. and also for a single family to duplex conversion at 790 Lake Drive. Robert Poull, 2508 Willow Road has 19 acres of Managed forest land that will be reenrolled for another 25 years.
9. **Discussion and possible action to approve Operator Licenses for: Deana Teetzen, Brook Sherf-Hetchler, Katie Grodtke, Jessica Chandler, Sean Bradley and Colton Reidman, all to serve at the Iron Hog Saloon.** Per Krueger, Sean Bradley's application was incomplete and should not be considered at this time. **Motion made by Didier to approve Operator License for Deana Teetzen, Brook Sherf-Hetchler, Katie Grodtke, Jessica Chandler and Colton Reidman to serve at the Iron Hog Saloon, second by Schlenvogt. Motion passed unanimously.**

Melichar excuses himself from the board, as Mike Melichar with I.M. Tree Removal is his nephew.

- 10. Discussion and possible action to approve contract from I.M. Tree Removal, Mike Melichar owner.** JJ Winnemueller has been doing light tree removal for the town for the last two years, but there are a lot of dead trees near town roads that need to be taken down, and JJ is unable to remove these trees. The town requested bids, and I.M. Tree Removal was the only one to contact us. All the work is done with very limited staff, it is all equipment based. **Motion made by Didier to approve the tree removal contract for I.M. Tree removal, second by Schlenvogt. Motion passed.** *Note Melichar abstained from casting a vote.*

Melichar rejoins the board

- 11. Update on the purchasing of the properties at 3703 and 3709 Highland Drive approved by Electors at the 2018 Annual meeting.** Melichar states the board met in closed session and formally rejected the current letter of intent the owners proposed to the board. The board will be contacting the owners of the property with an updated offer.
- 12. Consideration and approval of monthly bills. Motion made by Didier to approve paying the monthly bills in the amount of \$132,327.32, second by Schlenvogt. Motion passed unanimously.**
- 13. Adjourn. Motion made by Schlenvogt to adjourn July Town Board meeting at 8:05 pm, second by Didier. Motion passed unanimously.**

Heather Krueger – Clerk